To: Friends of the Prospect Public Library, Inc.

From: Pam Monahan, President

Re: Revisions to Constitution and Organization Manual

Date: November 15, 2019

Friends,

After completing the current election year process without any new candidates, the current officers remained in their current positions for the coming year in accordance with Robert’s Rules “failure to elect” principle.

Going forward, the Constitution and Organizational Manual are being revised to accommodate this procedure should it happen in the future. Copies of both of documents are at the library (ask the front desk staff) for you to review. The Constitution amendment removes the election procedures. All election procedures will now be in the Organizational Manual.

You may review this at the Prospect Library website – [www.prospectlibrary.com](http://www.prospectlibrary.com). Click on Friends, then Documents.

These documents were approved by the board of directors on November 12, 2019. If you have any comments or suggested changes, please contact President Pam Monahan at 203-525-5674 or pamela.monahan64@gmail.com. You have until the end of business on December 12, 2019.

Kind regards,

Pam Monahan

President, Friends of the Prospect Public Library, Inc.